

We Want to Honor **YOUR TIME**

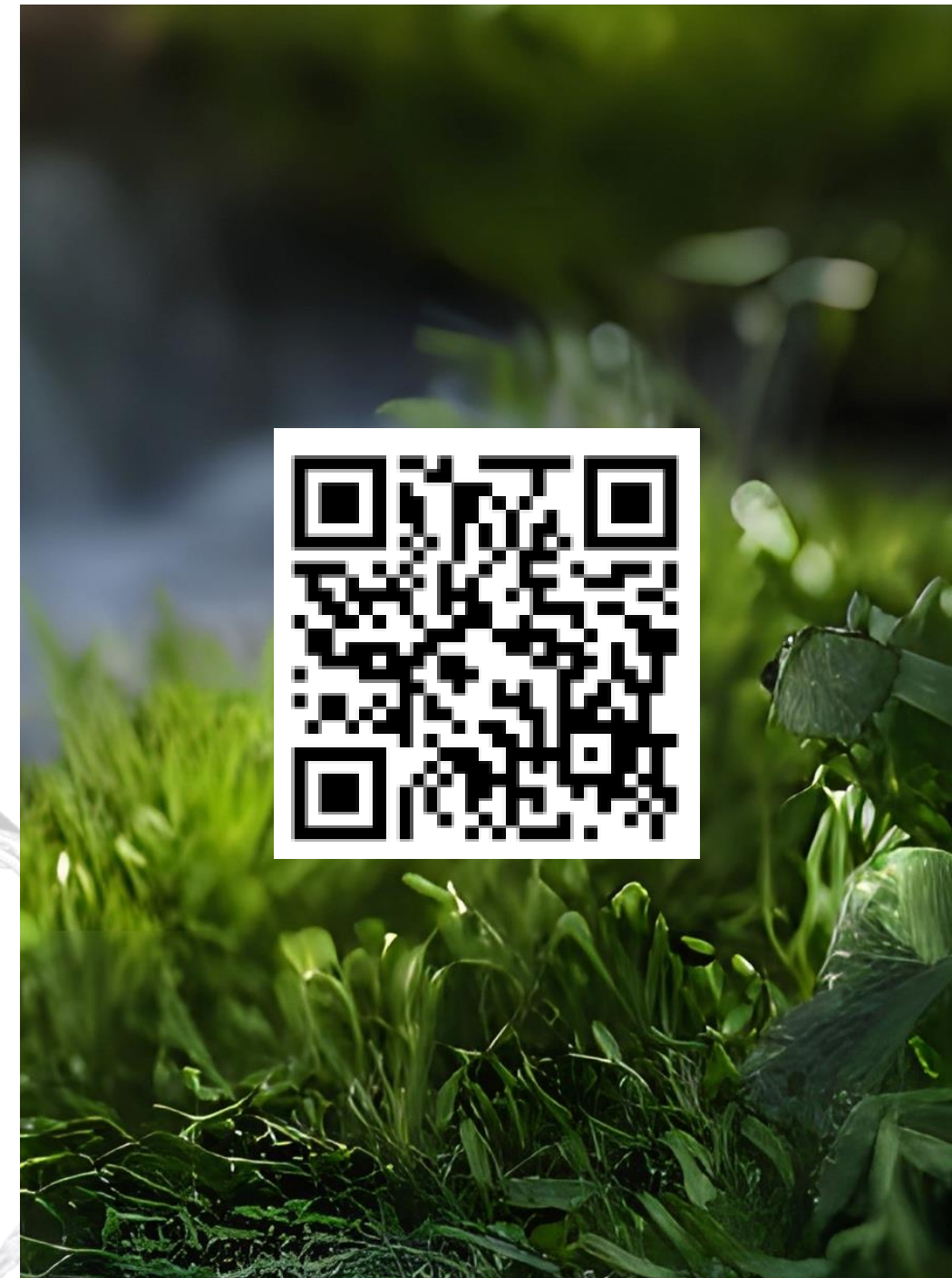
Thank you for joining us at Maxwell Family Housing's Utility Allowance Town Hall. As you learn about key changes to the Air Force Utility Allowance Program, please submit your questions using the QR code provided to you upon arrival. This helps us document your questions and share answers with all residents, as others may have the same question.

You may submit questions at any time throughout the presentation. All questions will be answered at the end of the presentation and will also be published on our website.

Thank you for helping us create a clear and informative Town Hall experience for our community.

HAVE QUESTIONS?

Please submit your questions to be answered in the Town Hall by scanning this QR code.





Hunt Military Communities

Maxwell Family Housing Utility Allowance (UA) Program Town Hall

Installation Briefers (Wing CC Rep & Hunt Rep)
06/29/2026



Air Force UA Program VIDEO

<https://www.youtube.com/watch?v=SgbCvJKdhvA&t=8s>





U.S. AIR FORCE

Why a Utility Allowance (UA)?

- **Basic Allowance for Housing (BAH) includes two components: one for rent, and one for utilities**
- **Department of Defense policy on Utility Allowance is to:**
 - **Encourage conservation by making residents responsible for their energy consumption (electricity and natural gas)**
 - **Reward Service members who conserve utilities to keep the difference between the cost of their consumption and the UA**
 - **Provide Services with the flexibility to adjust the UA based on actual consumption data and experience with the initial methodology**
 - **Conservation of utilities lowers demand on the grid increasing the resilience of the system to support mission requirements**

Meter Certification Process Overview

In compliance with NDAA mandates, the electric and gas meters used in the UA Program are subject to a validation and certification process per the Office of the Secretary of Defense's (OSD's) procedures to ensure the meters accurately measure energy usage for each individual home.

Here's what that means for you:

- **Independent experts perform meter testing.**
The OSD Policy requires the Project Owner to hire a qualified third-party – not Hunt – to inspect and certify that the meters measure only the consumption of the respective home, and that the meters accurately measure usage prior to approval of UA Program implementation at an installation.
- **Confirmation your meter is properly connected to your individual home.**
This ensures your bill reflects only what your home uses – not energy from other households or common areas.
- **All results go through a final review by AFCEC.**
AFCEC provides the last level of oversight to confirm the Project Owner complied and the meters meet OSD standards before they're approved for residential billing under the UA Program.
- **Ongoing Oversight and compliance by MHO's.**
After a UA implementation is approved by the Department of Air Force, MHO's will ensure utility billing accuracy by reviewing usage and bookkeeping for 10% of homes each month, including checking correct LTG assignments, inspecting commodity rates, and auditing meter readings. The Project Owner must address any discrepancies impacting billing.



**DEPARTMENT OF THE AIR FORCE
AIR FORCE CIVIL ENGINEER CENTER
JOINT BASE SAN ANTONIO LACKLAND TEXAS**

AFCEC/CI
2261 Hughes Ave, Ste. 155
JBSA-Lackland TX 78236-9853

Hunt Military Communities

In response to your email dated 30 Nov 23 (Atch 1), the Department of the Air Force (DAF) has completed a comprehensive review of the Hunt Military Communities (HMC) submittal to implement a new Resident Energy Conservation Program (RECP) at the Maxwell AFB. The DAF concurs that HMC has complied with 4 Mar 21 DAF RECP Policy and Guidance for Project Owners (Atch 2).

The 28 Jun 23 AFCEC/CI approval letter (Atch 3) documented DAF concurrence that HMC complied with 16 Dec 21 OSD Policy and Guidance. DAF confirmed that a sample of housing units to be included in the Maxwell AFB RECP were inspected by qualified third-party individuals who verified:

- 1) a sample of meters associated with the housing units are appropriately connected to utility infrastructure and only measure energy utilized by housing units the meters serve;
- 2) usage measured is solely for those housing units; and
- 3) each meter associated with the sample of housing units included in this RECP accurately measures the energy usage of those housing units.

This letter documents DAF's confirmation that the UA Implementation Plan submitted by HMC on 30 Nov 23 (Atch 4) complies with requirements specified in 4 Mar 21 DAF Utility Allowance (UA) Program Guidance for Project Owners. DAF concurs with details described in the plan submitted by HMC including, but not limited to: a) unit inventory (neighborhoods, unit addresses, Like-type-groupings (LTGs), unit characteristics, electric provider, gas provider, etc.); b) how meters will be read and consumption documented; c) how commodity rates will be set; and d) how baseline consumption averages will be calculated.

HMC's Plan (Atch 5) was also reviewed by Wayne Cooper (42 CES/CD) who provided concurrence. As such, I approve HMC's new RECP at Maxwell AFB. If you have any questions, please contact Ms. Debra Fitzpatrick

Variances in Energy Efficiency of Homes

- The primary goal of the UA Program is to **promote energy conservation** through positive behavioral changes among residents.
- **Program Design**
 - The UA Program is structured to **account for differences in home energy efficiency**. Homes are grouped into “**like-type**” **categories**, ensuring comparisons are made only among homes with similar efficiency and thermal characteristics. This approach provides a fair and accurate baseline for usage calculations.
- **Impact on Billing**
 - Because energy efficiency is already factored into the program design, **homes within the same like-type group share similar energy use profiles**. This means efficiency differences are not expected to influence individual residents’ billing outcomes.



Who is Involved?



AFCEC

- Promotes energy conservation to support mission requirements
- Establishes Utility Allowance Program Policy and Guidelines
- Confirms Hunt complied with the OSD meter validation policy, and certifies the Installation UA Implementation Plan
- Provides UA Program Oversight



Installation
MHO/Command

- Reviews and concurs with like-type group recommendations and rate calculations, as required
- Ensures utility billing accuracy by reviewing usage and bookkeeping for 10% of homes each month, including checking correct LTG assignment, inspecting commodity rates, and auditing meter readings



- Administers the UA Program
- Ensures all Hunt Owned sub-meters stay accurate and reliable with routine quarterly maintenance
- Issues rebates for conservation and collects payments for excess usage above the \$50 threshold



Service Provider

- Electric and Gas Utility Service Provider
- Establishes the annual electric and gas rates
- Supplies community-wide consumption data and invoices Hunt for total electric and gas usage



YES ENERGY
MANAGEMENT

- 3rd Party utility biller hired by Hunt to administer the UA Program
- Receives monthly consumption information and calculates monthly baseline averages
- Generates usage statements to residents
- Provides 24/7 customer service to answer any utility billing related questions

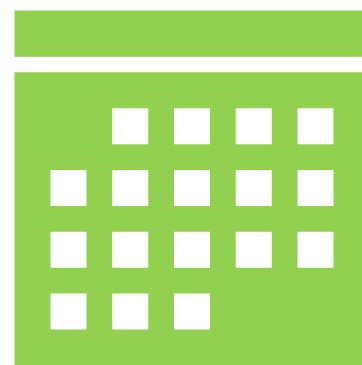
Air Force UA Program Overview



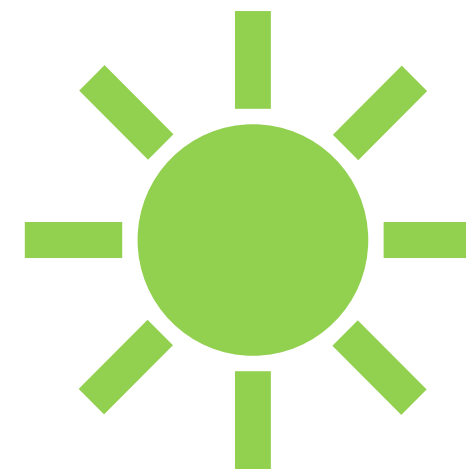
The UA Program is an OSD mandated program that provides the privatized military partners the opportunity to participate.



The UA Program's baseline calculations use current weather conditions.



3 months of mock billing will be provided to allow residents an adjustment period to get familiar with the program.



Utility baselines are calculated based on the current month's weather conditions as well as the commodity rate.



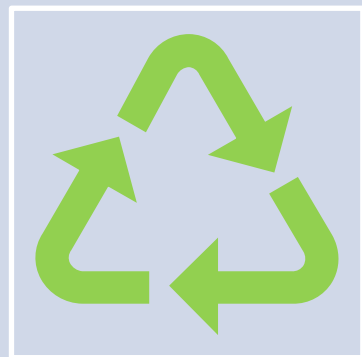
Under LIVE billing, most Airmen will likely experience no out-of-pocket expenses. The utility component of the BAH should cover utility costs for the majority of household's who consume "normal" or average usage. Those with above normal usage will only owe if the payment is above the \$50 threshold.

Benefits of the New UA Program for Residents



Accurately calculates energy costs

- Based on monthly averages, and current utility rates to account for seasonal impacts and real-time costs
- Increases Airmen transparency



Promotes energy conservation

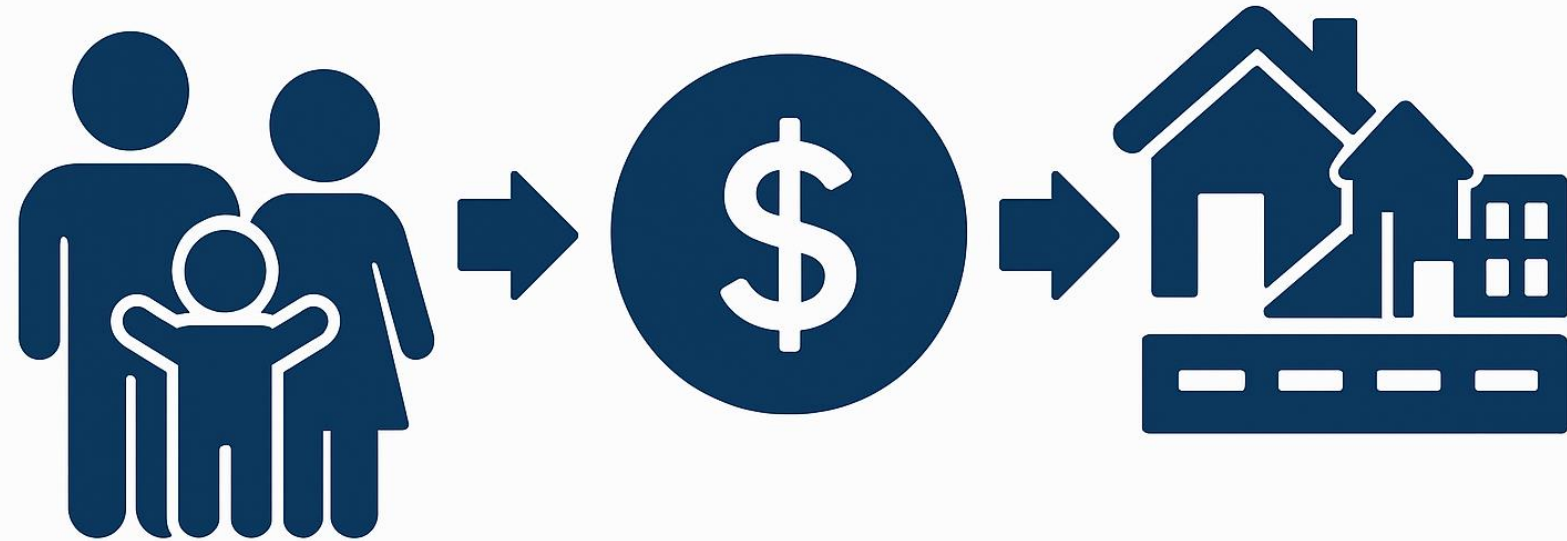
- Offers rebate incentive to those who conserve electricity & gas beyond the normal usage range
- 50% of residents will receive rebates for conserving
- Zero out-of-pocket costs for the average utility consumer



Allows more project funds to be reinvested in homes and communities

- Balances financial incentives to residents and helps reduce project operating expenses
- Encourages Project Owner investment in energy-saving initiatives

Utility Allowance Program: **Reinvesting Savings Into the Community**



Partnership & Purpose

- Resident partnership aligns incentives and reduces operating costs
- Utility Allowance (UA) Program encourages responsible utility use

How It Works

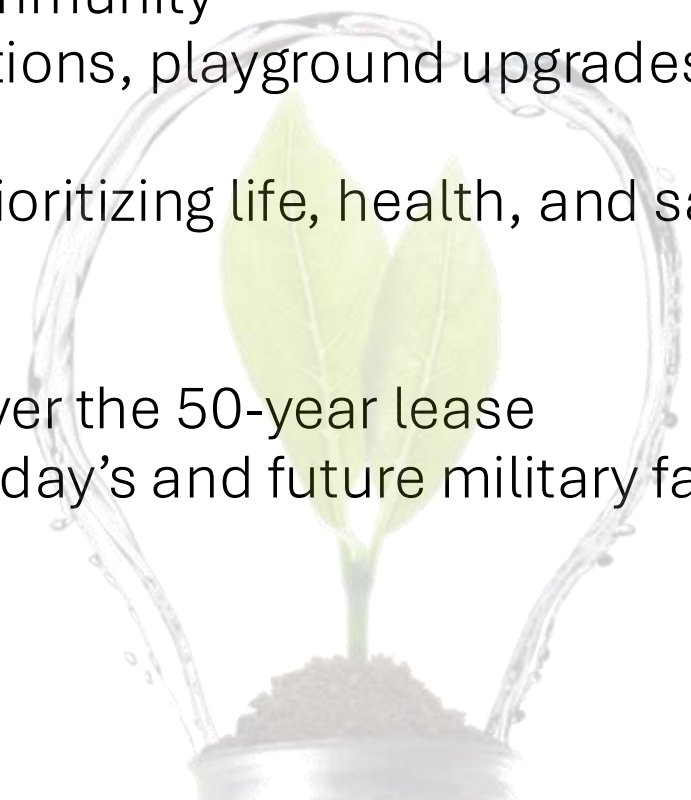
- Baseline utility usage established by Like-Type Group (LTG)
- Conservation benefits both residents and the project

Reinvestment Impact

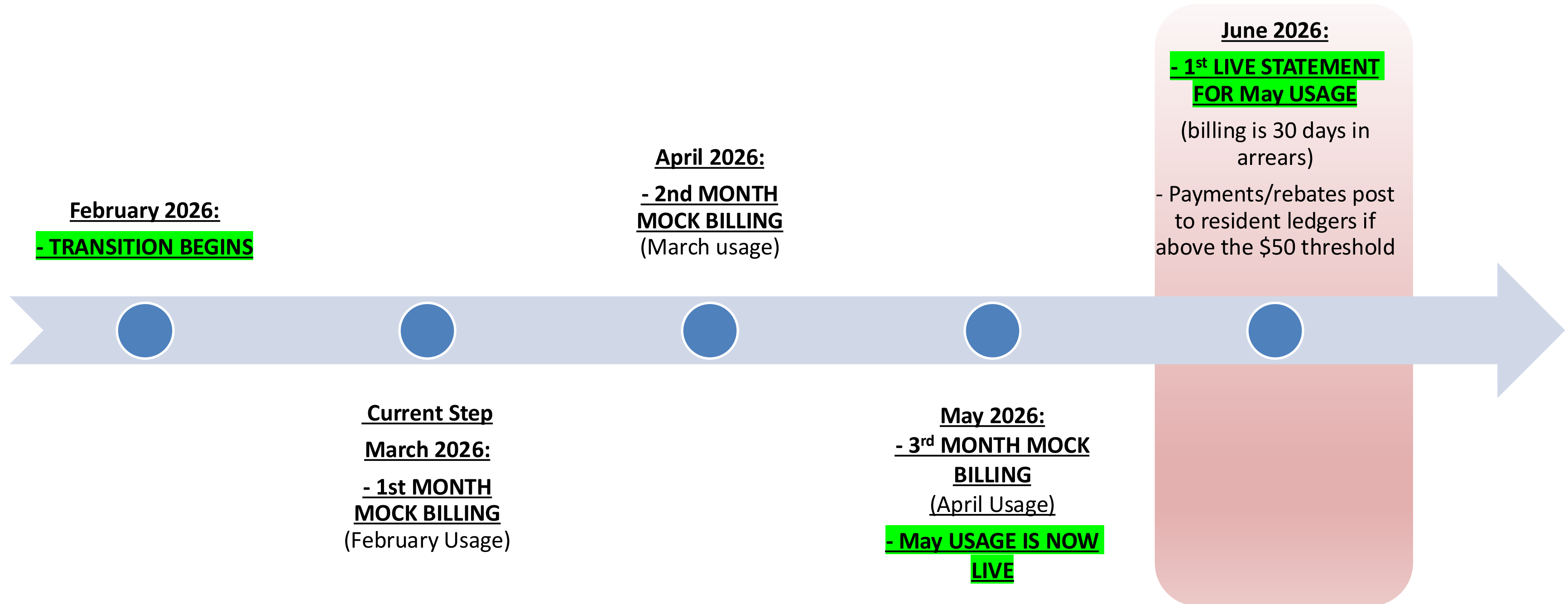
- Utility savings reinvested into the community
- Improvements include home renovations, playground upgrades, road repaving, and sidewalk replacement
- Projects finalized with Command, prioritizing life, health, and safety

Long-Term Sustainability

- Supports responsible stewardship over the 50-year lease
- Ensures homes meet the needs of today's and future military families



Air Force UA Transition Milestones



IMPORTANT NOTE:

YES Energy UA billing statements will always be delivered ~30 days after the usage period has closed.

This is due to the time needed by the 3rd Party Billing Company to receive the meter and cost data from the Utility Provider and calculate the UA baseline averages for each LTG, along with, payment and rebate allocations.

How are LTG's Determined?



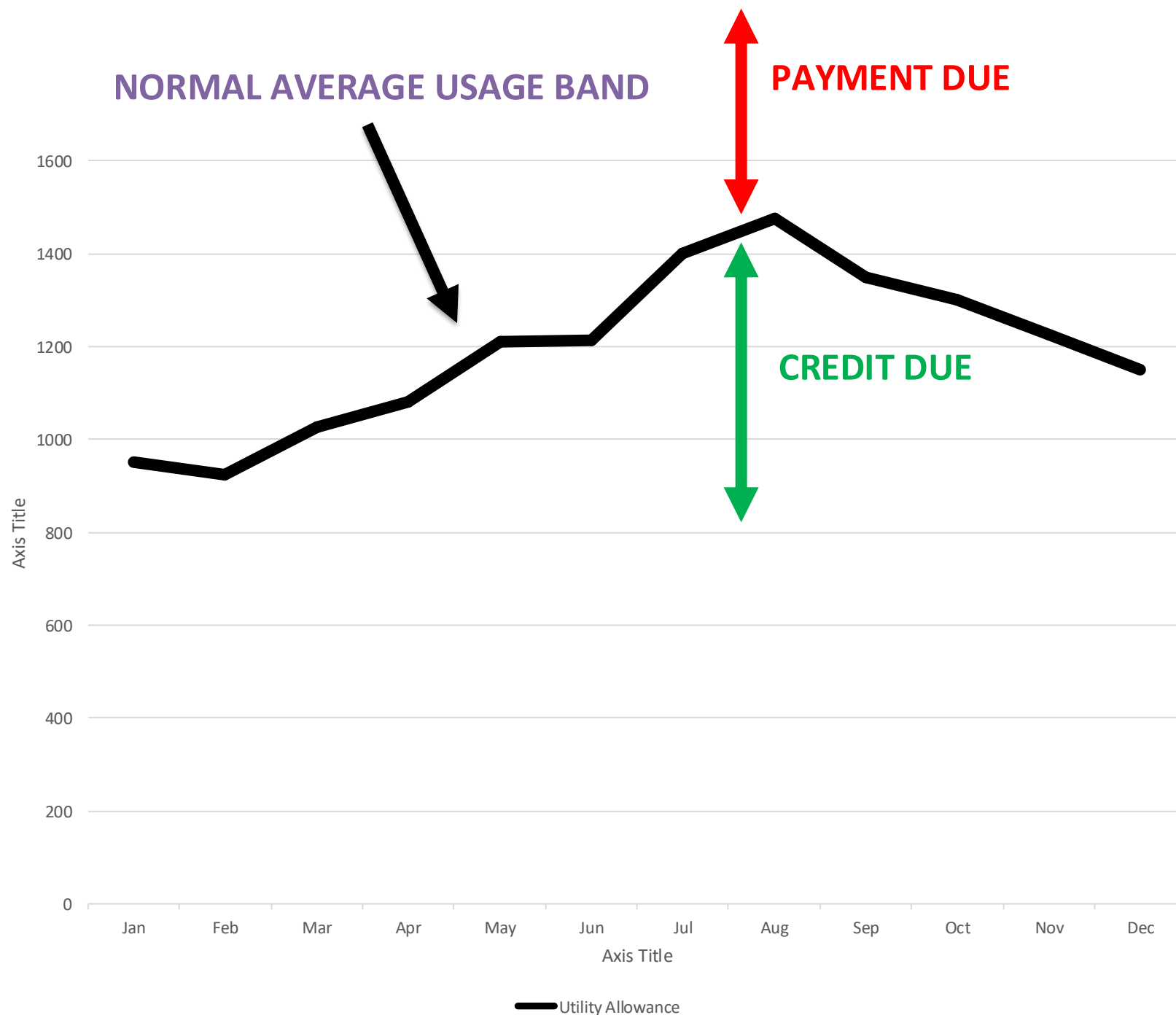
Like Type Groups:

- Homes are grouped together in “**Like Type Groups**” (LTGs) based on factors that influence energy usage including:
 - Size (sqft, number of bedrooms)
 - Age of the home (year built)
 - Construction style and thermal characteristics
 - Variations in type of heating and cooling equipment
- *****Family size is not a factor*****

Small Like Type Groups:

- For small groups with fewer than 10 homes or unique homes, the baseline average will be determined using:
 - 5 Year Rolling Average Method
 - Per Square Foot Method

Overview of the UA Billing Process



How Are UA Payments & Credits Determined?

- **1) Establish the baseline average for every LTG (by commodity):**
 - Remove Exclusions: Vacant/Partially Occupied Homes, Estimates, Homes with Electric Vehicles, and Civilians
 - Eliminate the Highest 10% and Lowest 10% of Users (If >10 homes in a LTG)
- **2) Compare each home's usage against the baseline average:**
 - **REBATE ISSUED:** If your usage is **BELOW** the baseline, you will be eligible for a credit
 - **PAYMENT DUE:** If your usage is **ABOVE** the baseline, you will need to pay for the extra usage
- **3) Apply the \$50 threshold:**
 - Payments/Rebates **BELOW** the \$50 Threshold: **NO ACTION** (unless the cumulative balance exceeds the threshold)
 - Payments/Rebates **ABOVE** the \$50 Threshold: **PAYMENT DUE** or **REBATE ISSUED**
 - **At the Baseline:** If your usage falls equal to the normal average usage amount, you will owe nothing (covered by BAH)

Sample Bill Calculation



Example Billing Calculation for Usage BELOW the Normal Average Usage Band:

Resident's Actual Monthly Usage = 750 kWh

Monthly LTG Average 1000 kWh

Difference between resident's usage and the normal average usage band:

$$750 \text{ kWh} - 1000 \text{ kWh} = (250 \text{ kWh})$$

Billing amount is calculated by applying the current effective electric rate to determine the charges for usage below the buffer:

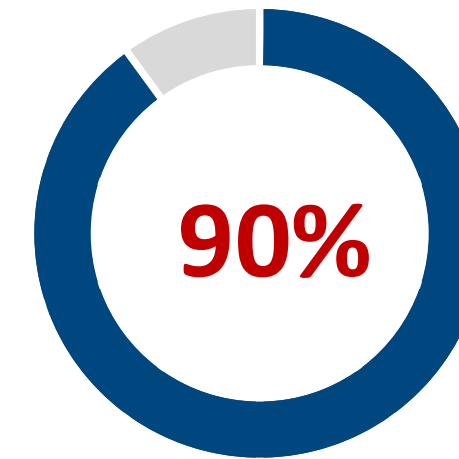
$$(250 \text{ kWh}) \times \$0.14326/\text{kWh} = \boxed{\text{\$35.82 REBATE}}$$

Payment owed when total payment amount exceeds >\$50

-OR-

Rebate issued when total rebate amount exceeds > \$50

Maxwell Air Force Base



No Payment Needed

On Average, the majority of residents in the community (**90%** of residents) would have **NO ACTION** required in each billing period. (i.e., below the \$50 payment threshold).

Avg Resident Billing Outcomes					
	Feb-26 (MOCK)	Mar-26 (MOCK)	Apr-26 (MOCK)	May-26	4 Month Average
# Billable Active Duty Residents	463	461	454	404	446
# Residents With Statement Charges (ABOVE Baseline)	240	220	211	175	212
% Residents with Statement Charges (ABOVE Baseline)	51.84%	47.72%	46.48%	43.32%	47.34%
Average Payment ABOVE Baseline	\$27	\$34	\$38	\$42	\$35
Highest Charges ABOVE Baseline	\$193	\$258	\$284	\$298	\$258
# Residents with Statement Charges >\$50 Trigger Amount	30	43	54	49	44
% Residents with Statement Charges >\$50 Trigger Amount	6%	9%	12%	12%	9.96%
# Residents BELOW Baseline	223	241	243	229	234
% of Total Bills	48%	52%	54%	57%	52.66%
Average Rebate BELOW Baseline	-\$22	-\$29	-\$30	-\$34	-\$29
Highest Rebates BELOW Baseline	-\$173	-\$131	-\$147	-\$137	-\$147
# Residents with Statement Rebates >\$50 Trigger Amount	18	36	47	49	38
% Residents with Statement Rebates >\$50 Trigger Amount	4%	8%	10%	12%	8.54%

HMC EV Charging Policy



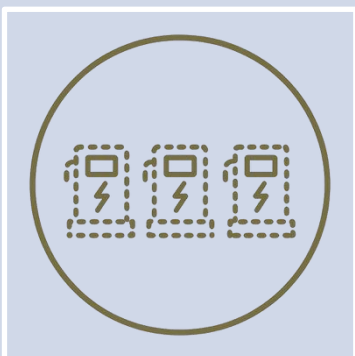
In-home EV charging is not permitted

- As outlined in your Community Guidelines.
- Aligns with the Department of the Air Force EV policy (17MAR23).



Prioritizing safety

- Older housing/infrastructure may have limited capacity.
- House fires caused by unauthorized charges and overloaded circuits.
- Unsecured homes and trips hazards created by extension cords and cables.

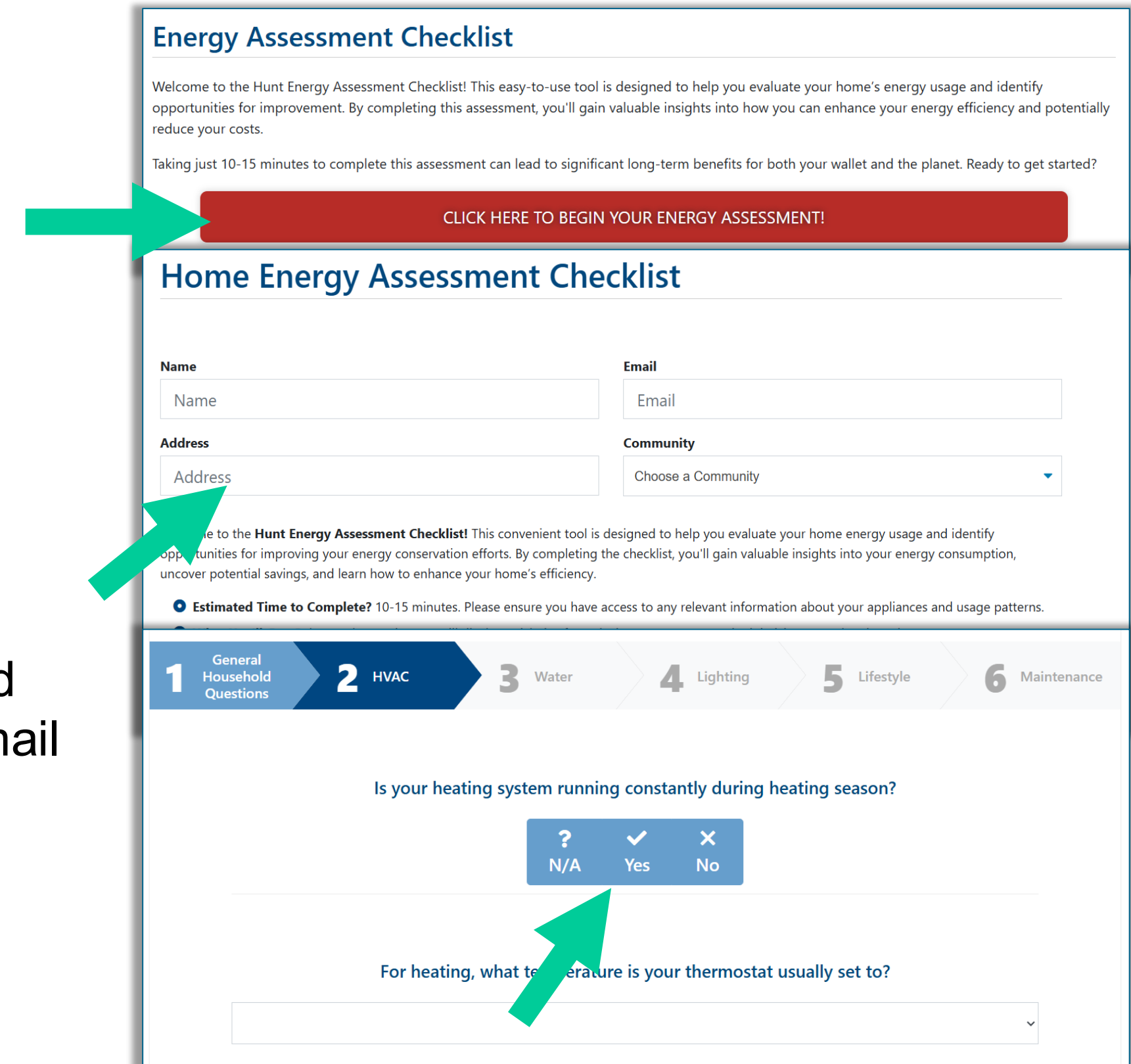


Evaluating a possible future solution

- Collaborating with partners to assess feasibility while safeguarding infrastructure integrity.
- Evaluating community charging options that deliver greater cost-saving benefits than public charging stations.

High User Outreach

- Our team will proactively reach out to individuals identified as high users in their LTG to offer support/resources.
- The online **Energy Assessment Checklist**:
 - A convenient tool designed to help you evaluate your energy usage and identify opportunities to conserve!
 - **Estimated Time to Complete?** 10-15 minutes.
 - **What Happens?** Once you submit the form, an analysis of your responses will be completed and recommended next steps will be provided via email within 15 minutes.
 - **Click Here to Access:**
<https://www.huntmilitarycommunities.com/home-energy-assessment-checklist>



Energy Assessment Checklist

Welcome to the Hunt Energy Assessment Checklist! This easy-to-use tool is designed to help you evaluate your home's energy usage and identify opportunities for improvement. By completing this assessment, you'll gain valuable insights into how you can enhance your energy efficiency and potentially reduce your costs.

Taking just 10-15 minutes to complete this assessment can lead to significant long-term benefits for both your wallet and the planet. Ready to get started?

CLICK HERE TO BEGIN YOUR ENERGY ASSESSMENT!

Home Energy Assessment Checklist

Name Email

Address Community

Welcome to the **Hunt Energy Assessment Checklist!** This convenient tool is designed to help you evaluate your home energy usage and identify opportunities for improving your energy conservation efforts. By completing the checklist, you'll gain valuable insights into your energy consumption, uncover potential savings, and learn how to enhance your home's efficiency.

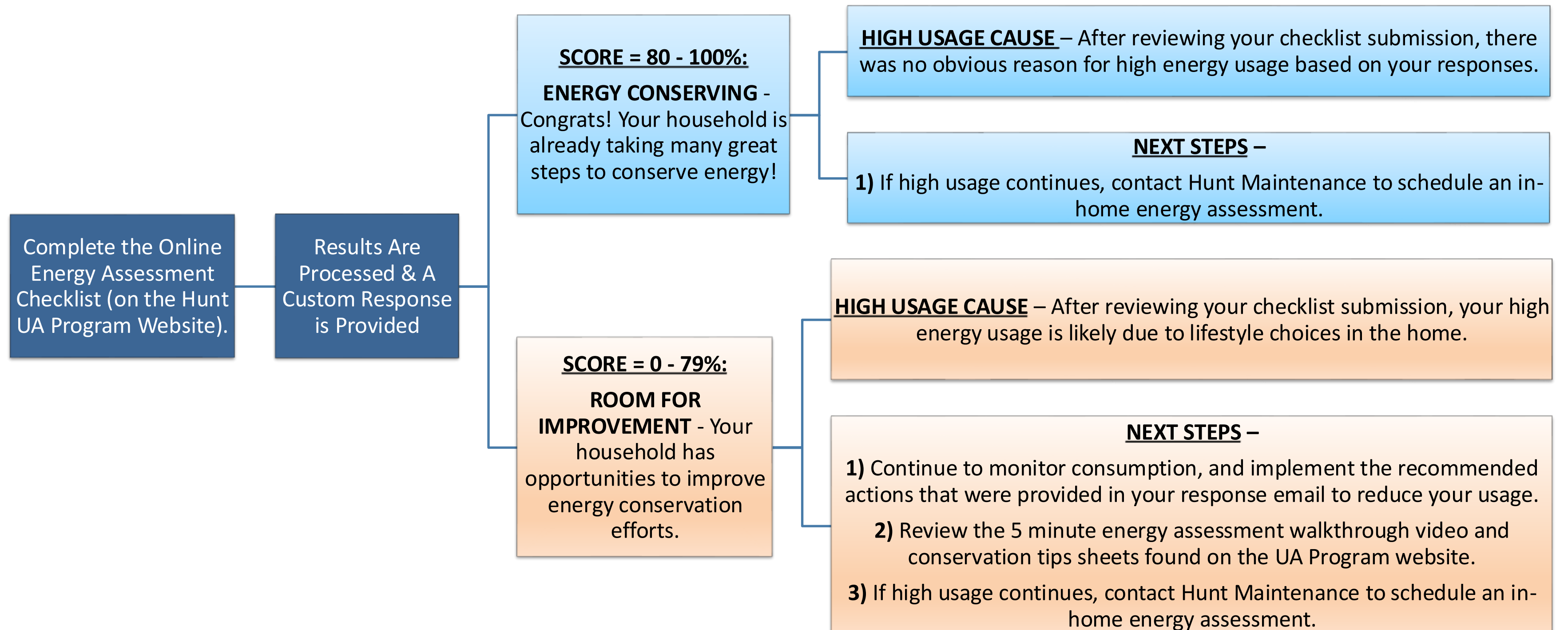
Estimated Time to Complete? 10-15 minutes. Please ensure you have access to any relevant information about your appliances and usage patterns.

1 General Household Questions **2** HVAC **3** Water **4** Lighting **5** Lifestyle **6** Maintenance

Is your heating system running constantly during heating season?

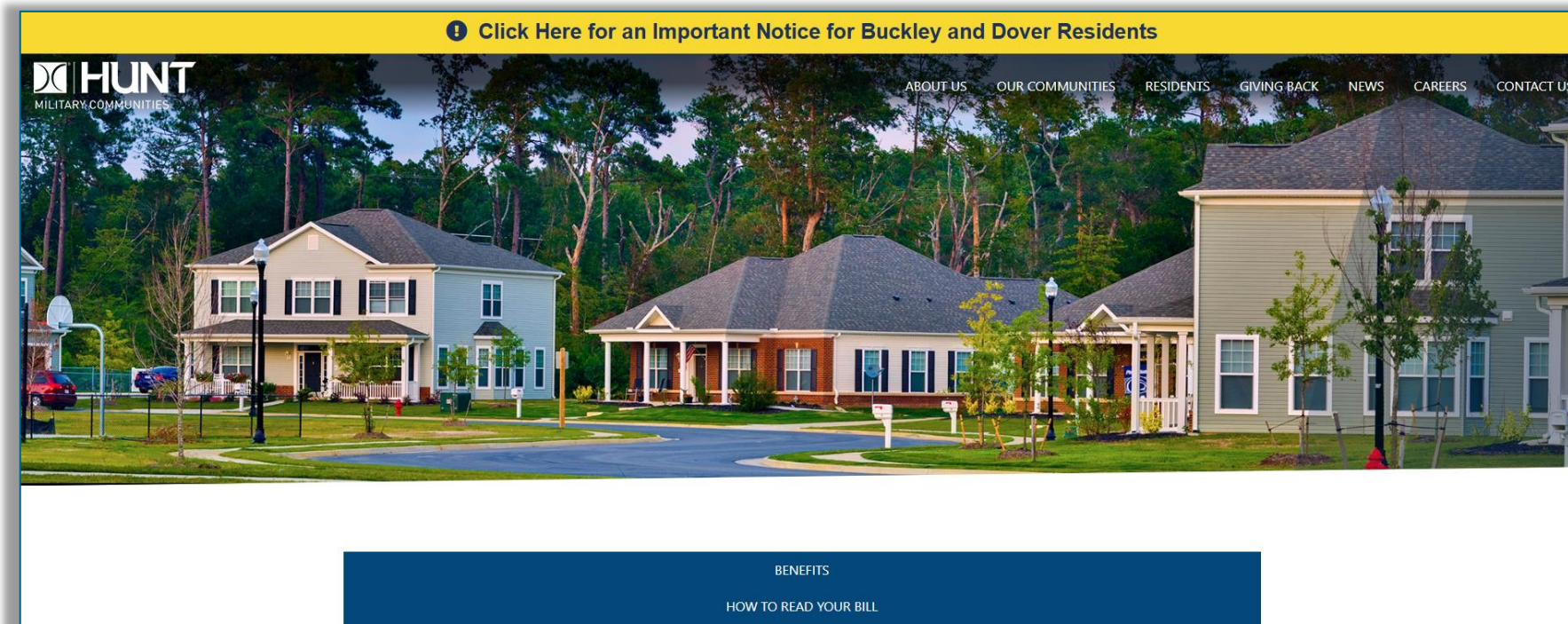
For heating, what temperature is your thermostat usually set to?

High Usage Concern – Energy Assessment Process



Dedicated Air Force UA Program Website

WEBSITE LINK: <https://www.huntmilitarycommunities.com/resident-utility-program>



FAQs

[What is the Air Force Utility Allowance Program?](#)

[Why did my installation decide to implement this program?](#)

[How does the Air Force UA Program work?](#)

[What are the benefits of the Air Force UA Program?](#)

How to Read Your Bill

Click the link below to see a sample bill with an explanation of each section.

[CLICK HERE TO UNDERSTAND YOUR BILL](#)

Energy Assessment Checklist

Welcome to the Hunt Energy Assessment Checklist! This easy-to-use tool is designed to help you evaluate your home's energy usage and identify opportunities for improvement. By completing this assessment, you'll gain valuable insights into how you can enhance your energy efficiency and potentially reduce your costs.

Taking just 10-15 minutes to complete this assessment can lead to significant long-term benefits for both your wallet and the planet. Ready to get started?

[CLICK HERE TO BEGIN YOUR ENERGY ASSESSMENT!](#)

Videos

Below are brief videos showing an overview of how monthly utility services will be billed for active duty residents under the UA Program & best practices for conserving energy and reducing your household's utility bills.





YES Energy Resident Billing Service

Hunt Military Communities has partnered with YES Energy, a leading energy and metering company, for the administration of the resident utility conservation program.



Account Payments

A variety of convenient payment options including automatic payments available on the Hunt Resident Portal.



Statements and Notices

The new and improved monthly statements are now be easier to read and understand. Statements will continue to be emailed to you each month and will also be available electronically in your YES online web portal.



Customer Assistance- Available Now!

Contact the YES Customer Service Center for help managing your utility account. We have a dedicated group of employees standing by to help you with any questions you have regarding this transition or your utility account.

**You can reach out to YES Energy 24/7 at 844-979-4416
or by email at yescs@yesenergymgmt.com.**



YES Energy Resident Billing Service

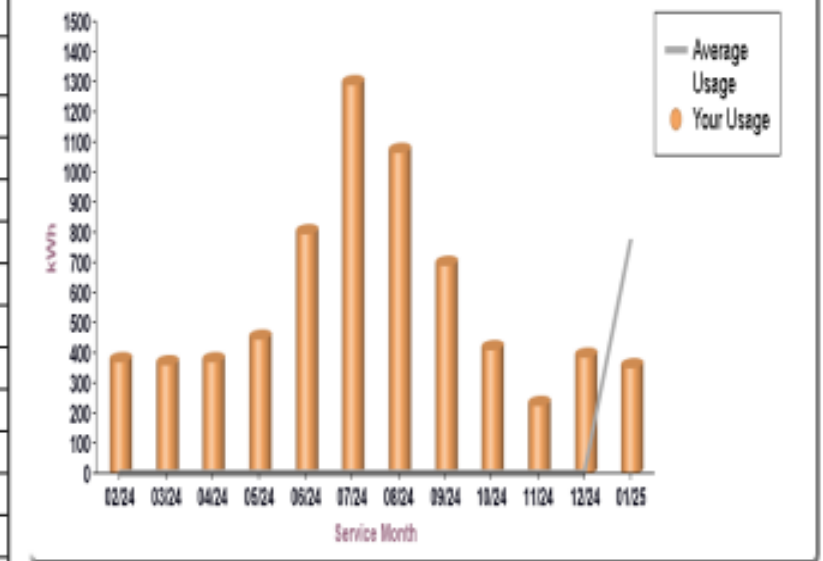
Statement Enhancements:

- Combining all Electric and Gas Details into a single page. 12-month Chart displayed on the back of the statement.
- Difference Column on Back Chart to show positive and negative values.

Delivery of Statements

- Utility Billing Delivery Option preference can be selected on the Hunt Resident Portal under My Profile.
- Options Include: eBill, Paper and eBill, or Paper Copy.

Your Electric Usage (*indicates estimation)					
Month	Your Usage kWh	Amount	Baseline	Difference	Your Charge
02/24	371.00	\$52.93	0.00	371.0000	\$52.93
03/24	360.00	\$51.36	0.00	360.0000	\$51.36
04/24	371.00	\$52.93	0.00	371.0000	\$52.93
05/24	444.00	\$63.35	0.00	444.0000	\$63.35
06/24	793.00	\$113.14	0.00	793.0000	\$113.14
07/24	1291.00	\$184.20	0.00	1,291.0000	\$184.20
08/24	1063.00	\$151.67	0.00	1,063.0000	\$151.67
09/24	691.00	\$98.59	0.00	691.0000	\$98.59
10/24	411.00	\$58.64	0.00	411.0000	\$58.64
11/24	224.00	\$31.96	0.00	224.0000	\$31.96
12/24	386.00	\$55.07	0.00	386.0000	\$55.07
01/25	351.00	\$50.08	775.56	-424.5600	\$-60.58



eBill

eBill

Paper Copy

Paper and eBill

SAMPLE STATEMENT FRONT

The top portion of the statement is the tear-off stub with payment details.

Legend stating if there is an amount to pay, nothing to pay, or if a refund is due.

The left-hand side contains:

- Customer service contact details.
- Portal website address.
- Community name.
- Resident ID and portal registration code.

500 Colonial Center Pkwy Ste 200
Roswell, GA 30076-8852



YES ENERGY
MANAGEMENT

JOHN SMITH
53 YES St.
Roswell Park, GA 30076

Please remit online payment at
<https://www.property.com/>

EXAMPLE PROPERTY
YES Customer Service:
555-555-5555

Resident ID: m0123456
Statement Date: 2/19/2026

Due Date: 03/12/2026
Current Balance: \$-26.28
Amount Due: \$0.00
Amount Enclosed: \$

Service Address
53 YES St.
Roswell Park, GA 30076

Community Name
Example Property

Like-Type Group
2

Customer Service
Daily 24 Hour Service
555-555-5555
Email: yescs@yesenergymgmt.com

Website
<https://www.property.com/>

Remit Payment To
Resident Portal -
<https://www.property.com/>

YES System Information
Property ID: exprop

Resident ID/Registration Code: m0123456

Community Message
Thank you for conserving responsibly!

**Please see the back of your statement for an important message.

Account Number
m0123456

Resident Name
John Smith

Due Date
03/12/2026

Resident ID
m0123456

Utility Type	Current Reading kWh	Your Usage kWh	Meter Multiplier	Rate \$/kWh	Your Usage Amount
ELECTRIC	8,132.00	530.00	1	0.1185710	\$62.84

Average Usage, \$60.43

Credit Due	(Normal Usage Zone)	Payment Due
		Your Usage, \$62.84

Utility Type	Previous Reading CCF	Current Reading CCF	Your Usage CCF	Rate \$/CCF	Your Usage Amount
GAS	1,231.00	1,350.00	119.00	0.6294940	\$74.91

Average Usage, \$68.54

Credit Due	(Normal Usage Zone)	Payment Due
		Your Usage, \$74.91

Previous Balance \$-15.06

Usage(under) or over the Normal Usage Zone ELECTRIC 01/03/2026 - 02/02/2026 \$2.41

Usage(under) or over the Normal Usage Zone GAS 01/03/2026 - 02/02/2026 \$-13.63

Current Month Payments \$(0.00)

Current Balance \$-26.28

No Payment or Credit Due At This Time

Payments not received on or before the due date, will be

The main body lists:

- Meter information.
- Utilities invoiced.
- Baseline and dollar charges / credits.

NOTE: ANY PAST DUE BALANCE ON THIS STATEMENT IS STILL APPLICABLE

Calculated UA

Rebate or Payment

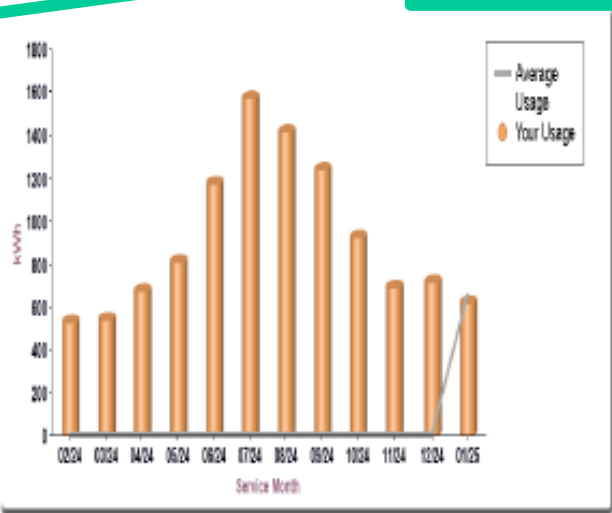
SAMPLE STATEMENT BACK

graph and usage table in detail)

***Rates listed include all applicable charges, fees, and rate discounts as determined by the local utility provider. If your usage is indicated as *EST, your actual usage could not be obtained and your usage has been estimated and adjusted to fall within the average of your LTG for the period.*

Your Electric Usage (*indicates estimation)					
Month	Your Usage kWh	Amount	Baseline	Difference	Your Charge
02/24	526.00	\$75.05	0.00	526.0000	\$75.05
03/24	542.00	\$77.33	0.00	542.0000	\$77.33
04/24	673.00	\$96.02	0.00	673.0000	\$96.02
05/24	811.00	\$115.71	0.00	811.0000	\$115.71
06/24	1178.00	\$168.07	0.00	1,178.0000	\$168.07
07/24	1567.00	\$223.58	0.00	1,567.0000	\$223.58
08/24	1413.00	\$201.60	0.00	1,413.0000	\$201.60
09/24	1245.00	\$177.63	0.00	1,245.0000	\$177.63
10/24	923.00	\$131.69	0.00	923.0000	\$131.69
11/24	688.00	\$98.16	0.00	688.0000	\$98.16
12/24	714.00	\$101.87	0.00	714.0000	\$101.87
01/25	618.00	\$88.18	661.94	-43.9400	\$-6.26

Seasonally-Adjusted
Monthly Baseline Average

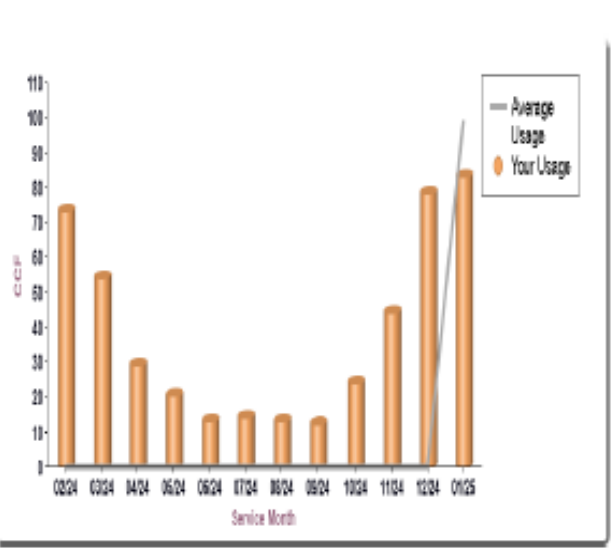


**12-months of historic
usage profile table:**

Utility consumption.
Baseline Average
Dollar charges or
rebates.

Your Gas Usage (*indicates estimation)					
Month	Your Usage CCF	Amount	Baseline	Difference	Your Charge
02/24	73.00	\$89.64	0.00	73.0000	\$89.64
03/24	54.00	\$70.10	0.00	54.0000	\$70.10
04/24	29.00	\$40.44	0.00	29.0000	\$40.44
05/24	20.00	\$29.50	0.00	20.0000	\$29.50
06/24	13.00	\$19.17	0.00	13.0000	\$19.17
07/24	14.00	\$20.65	0.00	14.0000	\$20.65
08/24	13.00	\$19.17	0.00	13.0000	\$19.17
09/24	12.00	\$17.70	0.00	12.0000	\$17.70
10/24	24.00	\$36.55	0.00	24.0000	\$36.55
11/24	44.00	\$64.64	0.00	44.0000	\$64.64
12/24	78.00	\$103.96	0.00	78.0000	\$103.96
01/25	83.00	\$109.56	99.30	-16.3000	\$-18.26

Payment owed when total
Payment Amount >\$50
-OR-
Rebate credit issued when
total Rebate Amount > \$50



12-month graph:

Residence
consumption.
Like type unit baseline.
Normal Usage
Average

Hunt Resident Portal

Simplify Your Rebates

Skip the Hassle—Receive Your Utility Rebates via Direct Deposit

Easy ACH Setup for Payments & Refunds

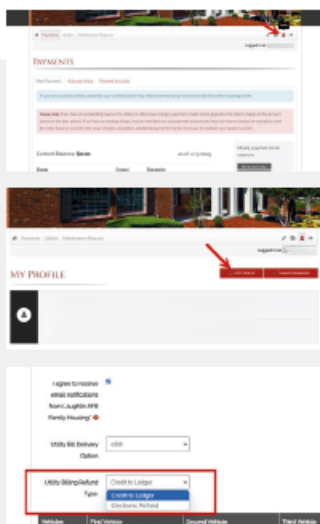
Below are the steps and screenshots from Hunt's RentCafe portal to help residents set up ACH for payments and refunds, including those related to the Air Force Utility Allowance (UA) Program.



Utility Billing Refund Type* Setup for Residents

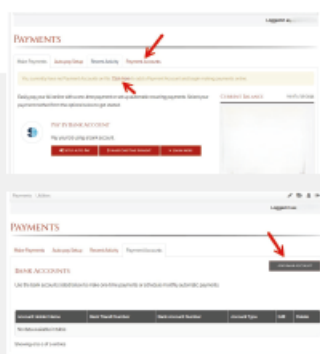
1. Log into the resident portal, go to **PROFILE**, and select to **EDIT PROFILE**.
2. Select the drop-down menu for **UTILITY BILLING REFUND TYPE**. This is where the resident will opt in for "Credit to Refund" or "Electronic Refund."
3. Click to select **CREDIT TO LEDGER** to opt in for your utility rebate to accumulate on your ledger.
4. Click to select **ELECTRONIC REFUND** to opt in for your rebate to be paid out once the balance of your utility refund exceeds the \$50 threshold amount.

NOTE: You will be required to enter your ACH banking information in order to complete the setup.



Overview of ACH Setup for Residents

1. On the Payments screen, select either the **PAYMENT ACCOUNTS** tab or **CLICK HERE**.
2. Select "Add Bank Account." This is where the resident will add routing and account information.



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- **How to Register for Auto Payments:**
 - Go to **PAYMENTS**, select **AUTO PAY SETUP**.
 - Select your Payment Account, Start Date, and Payment Percent (in most cases you'll select 100%).

- **How to Opt In for Electronic Refunds:**
 - Go to the resident portal, select **EDIT PROFILE**.
 - Click the **UTILITY BILLING REFUND TYPE** drop-down menu.
 - Click to select **ELECTRONIC REFUND**.

- **IMPORTANT NOTE:** You will be required to enter your ACH banking information in order to complete the auto pay and electronic refund setup.

AUTO PAY SETUP

HOW TO SET UP AUTO PAY FOR VARIABLE CHARGES ON THE WEB

Set Up, Change, or Cancel Auto Pay

Log into the Hunt Resident Portal, and once you have reached the home screen, select:

Payments > Auto-pay Setup

Once you have arrived to the Auto-pay Setup page, follow these easy steps:

01

Select Payment Account

Under the Variable Monthly Charges section, select the account you want to use for the payment. Select your Start Date, End Date (optional), Pay On (1st-5th), and Payment Percent. *In most cases, you'll select 100%.



Complete this step for the options you want to setup auto pay for. Example: Electric & Gas.

02

Review Summary and read through Terms & Conditions

A confirmation window will appear where you can review the summary. Once you have carefully read through the summary and Terms and Conditions, select the 'I have read and accepted the Terms and Conditions' button and submit.



Please carefully read through the summary and the Terms and Conditions before submitting.

03

Confirmation

A confirmation email will be sent to your email address.



Helpful Information:

1. Residents must have a Payment Account set up before setting up Auto Pay.
2. Auto Pay can be set up at any time. Payment date options are the 1st - 5th of each month.
3. Auto Pay for utilities will make payments to utility charges without manual intervention as long as:
 - a. Utility charges are present on the ledger.
 - b. The auto-pay setup was not given an end date.
 - c. The payment type used is an active account (Example: Open bank account, debit card not expired, etc.).
4. If applicable, Active Duty residents will be able to set up Auto Pay only for their utility charges as their rent is covered by their BAH.



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YES Energy Resident Billing Service

**LIVE DEMO OF UTILITY ACCOUNT MANAGEMENT
ON THE HUNT RESIDENT PORTAL**



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QUESTIONS?





Resources



Conservation Tips



Lighting

- Replace incandescent bulbs with LEDs where possible. If left on constantly, an LED light could last for up to 50,000 hours, or 6 years, which is 50 times longer than a regular 60-watt incandescent bulb.
- Clean lighting fixtures regularly. Dust on lamps, reflectors, and light bulbs impair lighting efficiency.



Heating/Cooling

- Leave window shades, drapes and/or blinds closed during the day
- Replace filters more frequently if there are pets in the home.
- Use ceiling fans. Also run kitchen and bath exhaust fans long enough.
- Open windows during the moderate weather of spring and fall



Electronics

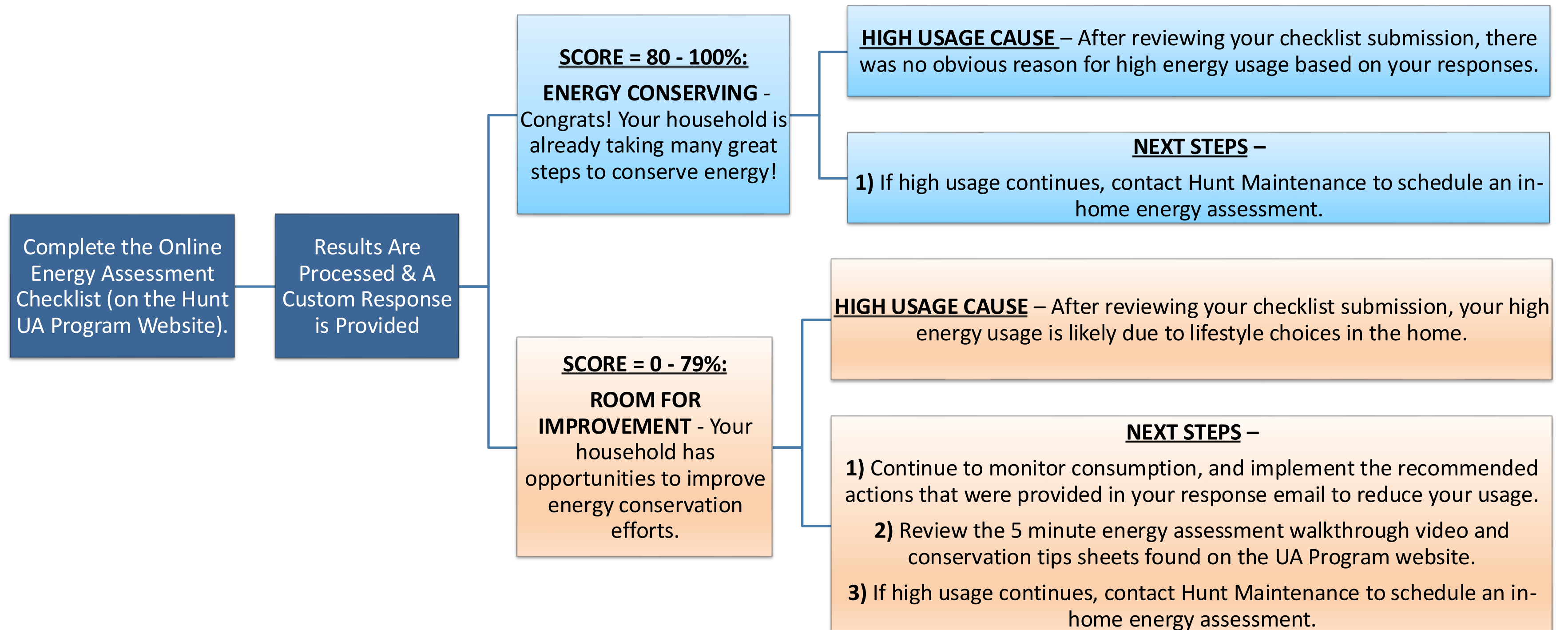
- Unplug infrequently or seasonally used power supplies
- Buy ENERGY STAR®-labeled electronics.
- Consolidate multiple power supplies on a single power strip



Appliances

- Gas flames from your stove should burn with a clear blue color. A yellow flame may indicate your burner isn't operating efficiently.
- Carefully time your preheat period when baking.
- Defrost the freezer regularly.
- Wash clothes in cold water whenever possible.

High Usage Concern – Energy Assessment Process



Resources for Residents

- Resources for High Users:
 - Conservation Tip Sheets
 - Online Energy Assessment Checklist
 - Energy Assessment Walkthrough Video (5 min video on property website)
 - In-Home Energy Assessment
 - Maintenance Service for Equipment Concerns
 - Preventative Maintenance for A/C and water heaters upon resident request

Electric Conservation Tips
Ten percent of the average US household's electric use is caused by unused electronics that are plugged into the wall. Here are some tips for conserving electricity in your home and managing unused electronics, commonly referred to as "Vampire Loads".

LIGHTING

- If left on constantly, an LED light could last for up to 50,000 hours, or 6 years, which is 50 times longer than a regular 60-watt incandescent bulb.
- Bathroom vanity lights are one of the most used fixtures in the average home. Use energy-efficient lighting, which can provide bright, warm light while using less energy and generating less heat than standard bulbs.
- Choose light colors for furniture. Light colors reflect light. Dark colors absorb light and require higher bulb wattages.
- Clean lighting fixtures regularly. Dust on lamps, reflectors, and light bulbs impair lighting efficiency.

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HUNT | Resident Energy Assesment Walkthrough

RESIDENT ENERGY ASSESMENT WALK-THROUGH

Watch on YouTube

Welcome to Resident Services

Welcome to Ohana Military Communities Marines Corps Base Hawaii Resident Portal

* indicates required fields.

Email*

Password*

Sign In

Forgot password?
Click here to register.
Send Verification Email

Make Payments
Pay online, check the status of your payments and review your payment history.

Maintenance Requests
Submit online maintenance requests.

Download on the App Store
ANDROID APP ON Google Play

Resident Portal Manual
Resident App Manual

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Home Energy Assessment Checklist
Resident Version

Item Description	Heating/Cooling System			Comments
	Yes	No	NA	
Are A/C thermostats set at 75-78 degrees or heat thermostats set at 68-72 degrees?				Each degree of heating or cooling can cost an additional four to five percent in energy costs.
Are fans (ceiling/portable) used to circulate air flow?				If resident chooses to purchase and install ceiling fans, alterations request must be approved by the housing office.
Are your ceiling fan(s) adjusted for the season?				Counter clockwise in cooling season to cool home, clockwise in heating season to force warm air from ceiling.
Is there a draft in the room?				Contact the Maintenance Dept. and submit a work order request indicating the location of the draft.
Do you adjust your thermostat in evenings/mornings?				Recommend adjusting 5-10 degrees.
Are the dampers adjusted correctly per season?				If unknown, contact the Maintenance Dept.
Do you adjust your thermostat when taking long trips?				Heating not lower than 50 degrees due to pipes possibly freezing, cooling no higher than 85 degrees.
Is the exterior of HVAC clean, no debris blocking air flow?				Do not attempt to clean, contact the Maintenance Dept.
Are the HVAC lines insulated?				If not, contact the Maintenance Dept.
Are front/back/garage doors &/or windows left open while A/C or heater are working?				Recommend home is closed up when either appliance is active.
Are vents in low traffic areas partially/fullly closed to help push air to high traffic areas?				Example - If your family rarely uses the dining room area, it may be a good idea to close or partially close the vent which will in turn push the air flow into other parts of the home.
Are the air outlets/vents free of obstructions?				Example - Please make sure no furniture is obstructing the vent.
Are windows open during spring/fall rather than using heating/cooling system?				In historic homes, at least one window per room should be operational. Contact the Maintenance Dept. & submit a work order request.
During heating season, are blinds/curtains open in day and closed at night?				Allowing sunlight in during the day helps with heating and closing them at night blocks cold air.
During cooling season, are curtains closed in day and open at night?				Preventing sunlight in during the day helps with cooling and opening them at night allows cooler air.
Do you have heat producing electronics/appliances located near thermostat(s)?				Don't place lamps or TV sets near your thermostat. The thermostat senses heat from these appliances, which can cause the air conditioner to run longer than necessary.
Are air filters replaced monthly?				Filters are available at the Maintenance Dept. on Warehouse Rd.

Suggestions:

- To select ideal temperature, increase/decrease thermostat by 2 degrees every day until perfect temperature.
- When entertaining larger groups, adjust thermostat 3-5 degrees lower. The more people there are, the more warm the room(s) will be.
- When adjusting the thermostat, remember that the house will not warm up or cool down any faster if you crank up the thermostat past the desired temperature.

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