

# Simplify Your Utility Rebates

**Skip the Hassle—Receive Your Utility Rebates via Direct Deposit**

## Easy ACH Setup for Payments & Refunds

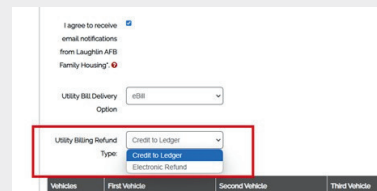
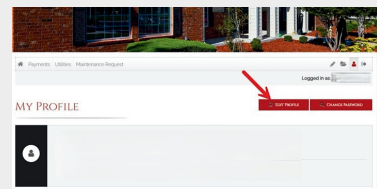
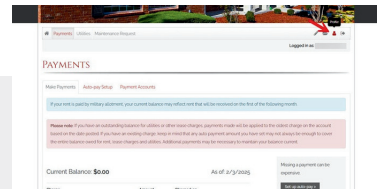
Below are the steps and screenshots from Hunt's RentCafe portal to help residents set up ACH for payments and refunds, including those related to the Air Force Utility Allowance (UA) Program.



### Utility Billing Refund Type' Setup for Residents

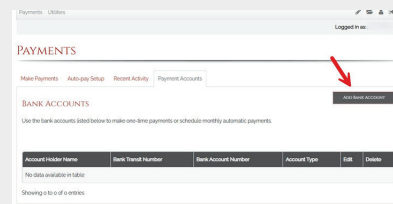
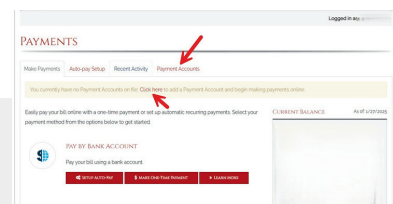
1. Log into the resident portal, go to **PROFILE**, and select to **EDIT PROFILE**.
2. Select the drop-down menu for **UTILITY BILLING REFUND TYPE**. This is where the resident will opt in for “Credit to Refund” or “Electronic Refund.”
3. Click to select **CREDIT TO LEDGER** to opt in for your utility rebate to accumulate on your ledger.
4. Click to select **ELECTRONIC REFUND** to opt in for your rebate to be paid out once the balance of your utility refund exceeds the **\$50 threshold amount**.

**NOTE:** You will be required to enter your ACH banking information in order to complete the setup.



### Overview of ACH Setup for Residents

1. On the Payments screen, select either the **PAYMENT ACCOUNTS** tab or **CLICK HERE**.
2. Select “Add Bank Account.” This is where the resident will add routing and account information.



#### Helpful Information:

RECP/UA rebates typically process within **14 business days** after statements are posted to the Hunt Resident Portal. If changes are made to your ACH routing and account information, please allow **one billing cycle** for the changes to update in our system.

NOTE: Electric and gas utility credits can only apply to utility charges, and do not apply to rent or other non-utility lease charges.

#### Need Help? YES Energy Contact Info

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